



MINEHEAD TOWN COUNCIL

Agenda

Members of the public are invited to attend the Meeting of Minehead Town Council to be held on
Tuesday 12th December 2023 at 7.30 pm at
the Community Centre, Irnham Road, Minehead TA24 5DW

There will be a 15-minute open forum at the beginning of the Meeting for residents of Minehead to raise with councillors any matters related to the town.

1. To receive apologies for absence.
2. To receive disclosures of unregistered or other interests from councillors on matters to be considered at the Meeting.
3. To receive reports from Somerset Councillors.
4. To approve the [Minutes of the Full Council Meeting](#) held on 28th November 2023 and to discuss any matters arising.
5. To receive the [Minutes of the Planning Committee Meeting](#) on 6th December 2023 and to discuss any matters arising.
6. Accounts
 - i) To note the Receipts and Payments. (See Attachment)
 - ii) To note the Income and Expenditure Report. (See Attachment)
 - iii) To note the Earmarked Reserves. (See Attachment)
7. To receive the notes from the Operations Advisory Group meeting on 5th December 2023 (see Attachment) and to discuss any matters arising, which include:

Item 3

Recommendation

The 2024 Blenheim Gardens band concerts will run from 25th May to 29th September with a total of 20 performances within those dates and some weekends to remain free in response to concerns from local residents.

Item 5

Recommendation

That the festive lighting contract is extended for two years and request a specification review for the lighting through the centre islands in The Parade.

8. To note the Options Paper on the Town Council offices and to approve the recommendation. (See Attachment)
9. To note the MTC response to Somerset Council regarding devolution of services and to discuss recent developments and updates. (See Attachment)

10. To note the outstanding [S106 allocations for Minehead](#) and to agree how to collate eligible projects within the town.
11. To approve the transfer of allotments land from Somerset Council to MTC via a Register of Transfer only and without further legal work. The transfer has been agreed in principle at the meeting on 26th September 2023 and this is to confirm that MTC is happy to go ahead without seeking separate legal advice.
12. To note the Somerset Rivers Authority Draft Strategy and Action Plan which is open for consultation until 31st December 2023. Details of the consultation are available at <https://srastrategy.co.uk>.
13. To receive updates from councillors on Advisory Groups and Outside Bodies.
14. To note the date of the next meeting on Tuesday 23rd January 2024.
15. To receive an update on **confidential** staffing matters

Helen Nathanson
Town Clerk
7th December 2023